

HIRAKU 3MT Competition 2017

Guideline for Applicants (Japanese/English Sections)

1. What's HIRAKU 3MT Competition?

HIRAKU 3MT Competition is exciting opportunity for Ph.D. students to effectively explain their research in limited three minutes, in a language appropriate to a non-specialist audience. It aims to develop their presentation and research communication skills, while expecting broader society as audience to deepen positive understanding in doctorate resources/researches.

Date & Time: Saturday, November 25, 2017 10:00 - 17:00
Venue: Higashi Hiroshima Arts & Culture Hall (Kurara)
 7-19, Saijo Sakaemachi, Higashihiroshi, 739-0015
 Followed by Social Gathering Session from 17:30
 at the Café “Soraoto” in Kurara
 (Participation Fee: 2,500yen per student)



Leading-Host: “Home for Innovative Researchers and Academic Knowledge Users (HIRAKU)” under the Building of Consortia for the Development of Human Resources and Science and Technology

Co-Host: Global Science Campus Hiroshima, Hiroshima University Organization of the Leading Graduate Education Program (“Phoenix Leader Education Program for Renaissance from Radiation Disaster” and “TAOYAKA PROGRAM for creating a flexible, enduring, peaceful society”)

Special Sponsors: Otsuka Pharmaceutical Co., Ltd., Kyowa Hakko Bio Co., Ltd., Springer Japan KK (Springer Nature), Chugai Technos Corporation, IBM Japan, Ltd., The Japan Steel Works, Ltd. and Mazda Motor Corporation

Sponsors: NH Foods Ltd. R&D Center, Hiroshima Prefectural Board of Education, Toastmasters International

Audience: Open to public (expecting to have high-school students as a part of audience)

Number of Presenters: Approximately 20 presenters for Japanese Section / 10 presenters for English Section

(You can apply to both. We'd have pre-screening in case of excessive number of applicants.)

Time Table of the Program:

Time	Program
9:00-9:15	Reception
9:15-9:30	Briefing Session
10:00-10:10	Opening Remarks
10:10-10:35	Keynote Lecture
10:35-12:40	“Create your Future in Three Minutes! Presentation (Japanese Section)”
12:40-13:40	Lunch Break (Presenters are expected to get together for networking purpose. Each can bring his/her own lunch box or can preorder at 1,000yen)
13:40-14:40	“Create your Future in Three Minutes! Presentation (English Section)”
14:40-16:20	[Concurrent Event] “Create your Future with One piece of Paper! Poster Session” (Please join the session as judges for poster presentations by high-school students)
16:20-17:00	Awards Ceremony
17:00	Closing Remarks

Please be noted that the program is subject to change, including the order of the Japanese/English sections.

2. End-to-End Schedule



(1) Submit e-mail Application

Due September 27, 2017 (WED)

Please send e-mail with “HIRAKU 3MT Competition 2017 Application” in the Subject Title and the following information in the e-mail contents, to **the respective office in charge at each university*** by **noon Wednesday, September 27, 2017**; (1) Name of University, Graduate School Name, Research Field (2) School Year (3) Name (4) Phone Number and (5) Section to Apply (Japanese or English). Please be noted that the end-to-end schedule is subject to change depending on the university.

*Please refer to http://home.hiroshima-u.ac.jp/hiraku/event/competition_2017/ to check the relevant office contacts in your university.

(2) Complete Web-Entry of Registration/Application Form

i) Web-Entry of Registration/Application Form

Due October 4, 2017 (WED)

Please click the below link/banner to access the Registration/Application Form. Please fill in your profile information, 3MT section to apply (Japanese, English or both), Presentation Title, Research Summary, Self-Promotion message, etc.

With regards to the below three items, please refer to the “別紙 1 (Appendix1) 2016年大会発表者参考資料_2016 Winner Ref.pdf” to create your own in advance to your entry. Please be noted that applicants to English section are also required to submit your Self-Promotion message in Japanese for the sake of public audience. Research Summary can be submitted in English.

Entry Item	Description	Character Limit Guide
Presentation Title	Please make it easy for public audience (including high school students) to get some clues about your presentation.	Within 25 letters in Japanese / 12 words in English
Research Summary	Please make it easy & brief for public audience (including high school students) to understand.	Within 500 letters in Japanese / 250 words in English
Self-Promotion	Please briefly describe your future objectives, strengths, preference at research, etc.	300 letters in <u>Japanese</u>

【Registration/Application Form】 (Google Form)



←Click the left banner or below URL

<https://goo.gl/forms/IsYnwXNkhY3QQNts2>

ii) Confirmation of your Registration/Application Entry (HIRAKU-PF)

HIRAKU 3MT Competition Operating Office (“HIRAKU 3MT Office” herein and after) will first check the contents of your entry into the above Registration/Application Form. HIRAKU 3MT Office will then create a bulletin board group with you in the system “Young Researchers’ Portfolio (HIRAKU-PF)”, which will be used to revise/update your entry information, to receive your presentation slide, etc. We will inform you of the group title via e-mail. Please log in to the system to check the designated bulletin board group and make sure that your entry information is properly uploaded there. You can revise/update it until Thursday, October 26, 2017.



←Click the left banner or below URL to access
HIRAKU PF: <https://hiraku.hiroshima-u.ac.jp/login>

【What's HIRAKU-PF?】

HIRAKU-PF is a core IT system of the consortium, “Home for Innovative Researchers and Academic Knowledge Users (or HIRAKU)”. It aims to nourish young researchers to maximize their potentials, build network beyond academia and expend their future opportunities.

Please refer to the “Appendix 2_HIRAKU-PF User Guide.pdf” for more details.

【Pre-Screening】

We might run the screening process per organizations based on the submitted information, in case we receive excessive number of applicants. We will finalize the list of presenters in mid-October and directly notify the selected applicants, together with the Section to present (Japanese or English) for those who have applied to both.

(3) Submit Presentation Slide (Draft)

Due October 26, 2017 (THU)

Please submit your presentation slide (a single PDF slide in A4 landscape format) and your profile picture (over W228 x H300 pixels in JPEG format) in the HIRAKU-PF bulletin board group created in the above step (2)-ii) by the above due date. Your picture will be used in the materials to be distributed at the competition.

When you create a presentation slide, please make sure to check intellectual property rights or any other legal rights of other parties and properly indicate the source as necessary.

(4) Attend Pre-Training

i) HIRAKU Pre-Training (Mandatory)

November 2, 2017 (THU)

【Date & Venue】

Date : Thursday, November 2, 2017 14:00-18:00 (subject to change)

Venue :

(Hiroshima Site) Mail Building 4F Conference Room, Higashi Hiroshima Campus, Hiroshima University

(Yamaguchi Site) Tele-Conference Room, Media and Information Technology Center, Yamaguchi University (Campus Location TBD)

(Tokushima Site) Nichia Hall, Industry-Government-Academia Collaboration Plaza (Regional Cooperation Plaza) 3F, Josanjima Campus, Tokushima University

【Description】

- ✓ Pre-training will be conducted in a workshop style, live-streamed at the above three sites via tele-conference system.
- ✓ In case you cannot attend the pre-training program due to unavoidable circumstances, please make sure to notify HIRAKU 3MT Office (hiraku3m@hiroshima-u.ac.jp) **in advance**. We will ask you to take a follow-up training to be conducted via e-mail, etc.

【Commuting Expenses】

Commuting expenses will be reimbursed to those applicable based on the below table 1. Please join the pre-training at the site, most close to (or within) your campus.

Table 1 (Commuting Sites)			Expense reimbursable?
University	From	To	
Other universities than the below-three	Each campus	Hiroshima/Yamaguchi/Tokushima Site	Yes
Hiroshima Univ.	Kasumi/Higashi-Senda Campus	Hiroshima Site at Higashi-Hiroshima Campus	Yes
Yamaguchi Univ.	Other Campus than the Hosting Site Campus	Hosting Campus of Yamaguchi Site (TBD)	No (Office staffs will pick up/send back trainees b/w sites)
Tokushima Univ.	Kuramoto Campus	Tokushima Site at Josanjima Campus	No

ii) Speech Training by Toastmasters Club (Optional)

You can take the speech training for free by Toastmasters Club, non-profit organization developing public speaking and leadership skills through practice and feedback with 345,000 memberships at 15,900 clubs in 142 countries (<http://www.district76.org/ja/>). You can join their activities at your nearest club for free once in October-November before the Competition. We would recommend this opportunity to those who want to receive feedback to your presentation from people in public. You need to pay any commuting expenses yourself to get the venue. Training method could differ by respective clubs at each region.

【Toastmasters Club HP】

<http://www.district76.org/ja/>

【How to apply】

Please pick up a club you want to visit from the list (<http://www.district76.org/ja/clubs/>), click "Contact US" under the Main Menu and send your request message as follows:

"I am a contestant at the competition introduced here

(<http://www.district76.org/ja/clubs/support>). I would like to visit your club to receive your feedback to my presentation. Thank you very much for your cooperation in advance."

(5) Submit finalized presentation slide

Due November 14, 2017 (TUE)

If you want to modify your presentation slide as a result of the above pre-training, please submit the finalized file in the HIRAKU-PF bulletin board group created in the above step (2)-ii) at latest by the above due date. You shall not be allowed to replace your slide after the due date.

(6) HIRAKU 3MT Competition 2017

November 25, 2017 (SAT)

i) Time & Venue

[Meeting Time] 9:00a.m. Saturday, November 25, 2017

[Meeting Venue] In front of the Small Hall at Kurara, Higashi Hiroshima Arts & Culture Hall

ii) Commuting Expenses

Presenters will receive commuting expenses based on the rules of Hiroshima University. We have secured a few rooms at the [Toyoko Inn](#) nearby the Saijo Station (which is close to the venue of the Competition). If you want to stay before/after the Competition, please inform HIRAKU 3MT Office in the HIRAKU-PF bulletin board group created in the above step (2)-ii), when you first send your draft presentation slide under the above step (3). Once you submit the request to stay, please make the payment or cancel the reservation by yourself. We will separately contact you if you are applicable to receive commuting expenses, etc.

iii) Rules of the Presentation

Here are the 3MT competition rules:

- A single static PowerPoint slide is permitted. No slide transitions, animations or 'movement' of any description are allowed. The slide is to be presented from the beginning of the oration.
- No additional electronic media (e.g. sound and video files) are permitted.
- No additional props (e.g. costumes, musical instruments, laboratory equipment) are permitted.
- Take necessary care of intellectual property rights or any other legal rights of other parties to create a presentation slide. The source/attribution needs to be clearly indicated as necessary.
- Presentations are limited to 3 minutes maximum and competitors exceeding 3 minutes are disqualified.
- Presentations are to be spoken word (e.g. no poems, raps or songs).
- Presentations are to commence from the stage.
- Presentations are considered to have commenced when a presenter starts their presentation through either movement or speech.

You can choose headset microphone or hand-mic to use at your presentation. Please indicate your preference in the Registration/Application Form.

(Reference)

You can check historical winning presentations for your reference.

- HIRAKU 3MT Competition Winners' Presentations
(2016) http://home.hiroshima-u.ac.jp/hiraku/en/event_fy2016/competition_2016_en/report/
(2015) http://home.hiroshima-u.ac.jp/hiraku/en/event_fy2015/competition_2015/report/
- Three Minute Thesis (3MT®) Winners' Presentations
<https://threeminutethesis.uq.edu.au/watch-3mt>

iv) Judge and Awards

(a) Judging Panel

Judging Panel consists of each President of Hiroshima University, Yamaguchi University, Tokushima University (or deputy officials), representatives from special sponsors, etc., who will determine winners of each Award listed in iv)-(c), following the Judging Criteria described in iv)-(b). People's Choice Award winner will be determined by audience' vote and certified by the Judging Panel.

(b) Judging Criteria

Audience will cast a vote to one of the presenters, judging from the following criteria.

- Did the presentation provide the future vision and significance of the research to have the audience agree to them?
- Did the research description attract and excite the audience?
- Were the research outcomes new and surprising?
- Was the presentation easy enough for the non-specialist audience to follow?

Note: Judging Panel will take into consideration all other perspectives than described above. (E.g. Did the presentation follow a clear and logical sequence? Was it well-balanced as a whole? Was the presentation slide effectively used to create synergy?)

(c) Awards

We are planning to finalize Winner, Runner-up and People' Choice, as well as recipients of

HIRAKU President Award, Global Challenge Award, and Sponsor Awards (Otsuka Award, Kyowa Hakko Bio Award, Springer Nature Award, Chugai Technos Award, IBM Award, JSW Award, Mazda Award).

- ✓ We will be sending the Global Challenge Award recipient to the 2018 Asia-Pacific 3MT Finals (3MT®) to be held in Australia.
- ✓ We are planning to finalize recipients of each award per section (Japanese and English), but we may combine the two sections for some awards.
- ✓ Rest of presenters will be receiving the Challenge Award (or Participation Award).

(d) Prizes and Sub-Prizes

Each Award recipient will be given a respective certificate, prize and sub-prize. Sub-prizes may include Labo-tour, Internship Program, Foreign Language Training, etc. Please fully leverage the opportunity to improve your communication and presentation skills, to develop your knowledge/competencies as well as to expand your network.

3. Other Points of Attention

(1) Treatment of your Personal Information

Personal information collected through your registration/application process shall be handled properly within the scope of the purposes of utilization set forth in the privacy policy or Rule concerning the handling of Hiroshima University Personal Information. (URL only in Japanese: <http://home.hiroshima-u.ac.jp/~houki/reiki/act/frame/frame110000027.htm>) HIRAKU 3MT Office will take measures necessary to prevent leak or loss of or damage to collected information and shall otherwise manage such information properly.

We shall use the collected information to communicate with applicants regarding their registration/application, to publicize the presenters' information in our official websites or brochures/other materials to be distributed at the competition, to conduct smooth operation of the HIRAKU 3MT Competition including screening, presentation and judge of the day, as well as to send you information about the HIRAKU events or seminars, etc. in the future.

Please be kindly noted that a Sponsor Award recipient might be directly contacted by the sponsor, based on the contact information given by HIRAKU 3MT Office.

(2) Live-Streaming & Web-Publication of Movies & Photographs

Please be aware that we are planning to take movies and photographs during the competition and live-stream the data online. We will be also publicizing the image/movie data later on in our websites, etc.

(3) Other Remarks

We may anticipate kind cooperation from the presenters to develop future HIRAKU 3MT Competitions.

4. Inquiries/Contacts

HIRAKU 3MT Operating Office (or HIRAKU Operating Council Office)
Global Career Design Center at Hiroshima University
7-1, Kagamiyama, Higashihiroshima, Hiroshima 739-8514
TEL : 082-424-2058 E-mail : hiraku3m@hiroshima-u.ac.jp

[NOTE] The above address is different from what has been displayed on the ad-poster.